

CIVIC AFFAIRS COMMITTEE

THURSDAY, 12 NOVEMBER 2015

DECISIONS

Set out below is a summary of the decisions taken at the Civic Affairs Committee held on Thursday, 12 November 2015. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Graham Watts.

1. **FILMING AT PUBLIC MEETINGS**

The Civic Affairs Committee supported option 4, as set out in the report, and **AGREED** to maintain the existing arrangement of not installing, contracting or providing any specific facility or system for the Council to itself record its public meetings.

2. **REVIEW OF COUNCIL STANDING ORDERS**

The Civic Affairs Committee **AGREED** for a report to be submitted to its next meeting setting out proposed changes to the Council's Standing Orders, reflecting suggested areas for review set out in paragraphs 11, 12, 13, 16, 18, 20 and 21 of the report in respect of Notices of Motion, considering the Council's annual budget, questions by Members, the cancellation of meetings and the quorum for the Scrutiny and Overview Committee and Partnerships Review Committee.

3. **REVIEW OF COMMUNITY GOVERNANCE REVIEWS AND REVIEW OF HASLINGFIELD PARISH**

The Civic Affairs Committee:

- (a) **AGREED** to commence a Community Governance Review of the parish of Haslingfield based on the terms of reference set out in Appendix A of the report, taking into consideration the timing of such a review.
- (b) **NOTED** the current status of each Community Governance Review as outlined in the report.

4. **REVIEW OF ELECTORAL ARRANGEMENTS - COUNCIL'S APPROACH TO MAKING A WARDING PROPOSAL**

The Civic Affairs Committee:

- (a) **AGREED** that the Boundary Review Member Champion be asked to draw up a scheme for subsequent consideration by the Civic Affairs Committee and Council, in liaison with representatives of all political groups and the Elections Manager.
- (b) **SUPPORTED** the following principles in drawing up a scheme:
 - electoral wards to be single-Member wards, where possible and practical;
 - small parishes not to form part of an electoral ward with large parishes, where possible and practical.

5. UPDATE ON CODE OF CONDUCT COMPLAINTS

The Civic Affairs Committee **NOTED** the progress of any outstanding complaints and the conclusion of cases resolved since the last meeting.

6. DATE OF NEXT MEETING

It was **AGREED** that the next meeting of the Civic Affairs Committee would be held on 12 January 2016 at 2pm.